



Vendor Audio Visual Order Form

<p>Event Information</p> <p>Vendor Name _____</p> <p>Event Name _____</p> <p>Event Date _____</p>	<p>Contact Information</p> <p>Contact Name _____</p> <p>Phone Number _____</p> <p>Email _____</p>
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Item	Price	Qty	# of Days	Total
Projection/Computer Data				
Value Line LCD Projector	\$250	_____	_____	\$0
Overhead Projector	\$50	_____	_____	_____
10' Cradle Screen	\$90	_____	_____	\$0
8' Tripod Screen	\$45	_____	_____	_____
7' Tripod Screen	\$45	_____	_____	\$0
6' Tripod Screen	\$45	_____	_____	\$0
Laptop Computer w/Windows XP	\$120	_____	_____	\$0
			Subtotal	\$0
Video				
27" TV Monitor	\$90	_____	_____	\$0
42" Plasma Monitor	\$475	_____	_____	_____
VHS Player	\$50	_____	_____	\$0
DVD Player	\$60	_____	_____	_____
DVD/VHS Combo Player	\$80	_____	_____	\$0
			Subtotal	\$0
Audio				
Mixer (4 Channel)	\$40	_____	_____	\$0
Wired Microphone	\$35	_____	_____	\$0
Wireless Microphone	\$100	_____	_____	\$0
CD Player	\$45	_____	_____	\$0
Cassette Deck	\$30	_____	_____	\$0
Powered Speaker	\$70	_____	_____	\$0
			Subtotal	\$0
Lighting				
Source 4 Par	\$35	_____	_____	\$0
Gobo Lighting	\$90	_____	_____	\$0
			Subtotal	\$0
Miscellaneous Equipment				
Flipchart w/Markers	\$40	_____	_____	\$0
Laser Pointer	\$20	_____	_____	\$0
AV Cart	\$20	_____	_____	\$0
			Subtotal	\$0

Special Vendor Packages

