

VHIMA Annual Business Meeting
Hilton
Charlottesville, Virginia
April 23, 2009

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Call to Order	The 58 th Annual Meeting of the Virginia Health Information Management Association was called to order and invocation given by Arnita Perry, VHIMA President at 1:00pm. Marion Swain was named as parliamentarian for this meeting.	
Established Quorum	Arnita reported 796 active voting members for 2008-2009. Evelyn Bickley, Treasurer and Christina Upton, Secretary oversaw the active count of voting members. Quorum was established with 54 members present.	
Review/Approval of Minutes	Karen Phipps, Rob Gayman and Patricia Cranford approved the minutes from the 2008 Annual Meeting. Motion was entered and accepted to approve the committee's recommendation.	
Financial Report	Evelyn Bickley reported the following account balances; <ul style="list-style-type: none"> ▪ Checking - \$37,983.78 ▪ Money Market - \$16,919.39 ▪ Money Market - \$28,968.29 ▪ CD – \$35,599.86 ▪ 	
Old Business	Last year members voiced concerns that convention fees were too high for those members paying their own way. And suggested charging no more that \$15 per continuing education unit offered at convention and assist members who pay out of pocket for all expenses. The board is actively working on this issue. This year's cost for two days is \$249 down from \$269 last year. Attending on day this year cost \$149 down from \$139 last year. Arnita expressed to the membership that the cost of food is the number one expense for every convention and there are benefits to having an annual meeting including one on one interaction with the speakers and professional networking opportunities.	
2009-2010 Nominating Committee Election	Arnita called for volunteers for the Nominating Committee willing to prepare a ballot for 2010-2011. A minimum of four members are needed. Patty Campola named Teresa Brown as chairman. Patty Cranford, Cindy Hunter, Kim Spencer and Theresa Boyd volunteered. Membership motioned to accept the nominations and then approved the committee volunteers.	

Announcement of Elected Board and Installation of Officers	<p>Kimberly Galloway, Nominating Chairmen reported the slate of elected officers for 2009-2010.</p> <p>Marion Swaim presided over the installation ceremony and welcomed into office;</p> <p>President - Patty Campola, RHIA President Elect - Kim Galloway, RHIT Vice President - Cynthia Phelps, RHIA Elected Director - Kristin Williamson, RHIT Secretary - Christina Upton, RHIT Treasurer - Evelyn Bickley, RHIA Past-President – Arnita Perry, RHIA First Year Delegate - Lisa Smith, CCS, MBA Second Year Delegate – Linda Vernon, RHIA</p> <p>Marion Swaim, RHIA is VHIMA’s nominee for the AHIMA Nominating Committee.</p>
Annual Report	<p>VHIMA Activities & Accomplishments:</p> <ul style="list-style-type: none">▪ Eight Board Meetings to date▪ VHIMA held the first electronic voting resulting in a 10% response.▪ First Annual Hill Day with 25 participants▪ First On-line registration for convention▪ Trained ten My PHR Presenters▪ Gloria Litton and Shannon McCall provided leadership 6 statewide Coding Roundtables▪ Submitted 4 Core Service Awards to AHIMA▪ Sent E-Mail Blasts throughout the year to membership▪ Published 3 VHIMA Newsletters▪ Continued Membership with NVTC▪ Revised Scholarship Criteria▪ Administrative Coordinator Resigned. Position Recruitment will be included in the Strategic Planning and Annual Budget.

<p>Volunteer Recognition</p>	<p>Arnita thanked all the volunteers that work for this association and presented a certificate of appreciation and a gift to the following; President Elect – Patty Campola, RHIA Vice-President – Kim Galloway, RHIT Elected Director – Shannon McCall, RHIA, CCS, CPC-I Secretary – Christina Upton, RHIT Treasurer – Evelyn Bickley, RHIA Past President – Karen Phipps, RHIA 1st year Delegate – Linda Vernon, RHIA 2nd Year Delegate – Gloria Litton, RHIA, CCS Student Board Member – Sarah Riganti Newsletter Editor – Lisa Smith, MBA, CCS Arrangements Chairperson – Loren Therrien, RHIA, CPHQ Nominating Committee Chairperson – Kimberly Galloway, RHIT Chairperson Scholarship Committee – Kristin Williamson, RHIT CEC – Marion Swaim, RHIA Membership Chairperson – Shelia Gunn, CCS-P, CPC, CMBSI Vendor Chairperson – Teri Jones, RHIT, CCS, CCS-P Silent Auction – Lisa Smith, MBA, CCS Chairpersons Coding Roundtable Committee – Gloria Litton, RHIA Regional Associations – CVHIMA President, Gina Bailey, RHIT, SWVHIMA President, Lois McFarland and THIMA President, MaryBeth Dunlap, RHIT, CCS</p> <p>Arnita presented the Board Member of the Year award to Lisa Smith.</p> <p>The highest VHIMA honor, Distinguished Member 2009 was awarded to Karen Phipps, RHIA.</p>	
<p>Other Recognition</p>	<p>In attendance and given recognition were 7 past presidents, 6 new members, 3 faculty members and 5 students. A moment of silence was held for 2 of our members, Margaret Jarvis Springer and Janet Durham, who passed away this year.</p>	
<p>2010 Annual Convention</p>	<p>The 2010 convention will be held at the Expo Center, Fredericksburg in April. The attendees were asked to give suggestions for meeting topics. Suggestions included; ICD-10, RAC's, Electronic Health Record progress, Government Stimulus Package and concurrent sessions if convention is a one-day only event.</p>	
<p>Other Business</p>	<p>AHIMA is currently receiving nominations for their Triumph awards. Marion Swaim described the award categories. The board recognized Arnita Perry for her service as president to VHIMA this year. C-Bay presented flowers to the incoming president, Patty Campola.</p>	
<p>Adjournment</p>	<p>Kim Galloway adjourned the meeting at 2:10 pm.</p>	

Submitted: Christina Upton, RHIT
Secretary

Committee to Review:

Approved: