

VHIMA Board Meeting
Conference Call
February 19, 2010

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Members in Attendance	Patty Campola, Arnita Perry, Cindy Phelps, Evelyn Bickley, Shelia Gunn, Lisa Smith, Gloria Litton, Cindy Hunter , Christina Upton and Sharon Elstein	
Call to Order	Meeting called to order by Patty Campola at 10:00 am.	
Review of Minutes	Minutes for November 2009 and January 2010 Board Meetings were approved	
President and President-Elect Report	<p>Patty had a conference call with Alan Dowling, CEO of AHIMA. Patty shared her concerns with the trend of reduced attendance at the state convention and problems getting volunteers to lead VHIMA. Arnita stated that she has seen this as a standard challenge with all state organizations through out the country. Cindy Hunter believed that if Virginia had more HIM educational programs we could “grow our own” leaders.</p> <p>Patty received notice that Virginia was awarded a grant for an HIT Regional Extension Center. Arnita spoke with AHIMA for more information. She sent a copy of the e-mail to our board members.</p> <p>Patty, Linda and Kim attended Winter Team Talks in Washington DC on March 22nd and March 23rd.</p>	
Past President Report	<p>Arnta stated that the liability insurance for Directors and Officers we are applying for will be a “Claims Made” policy. If VHIMA employs someone or hires a contractor we will need to change the policy and the contractor must carry general liability and workers comp insurance naming VHIMA on their policy.</p> <p>Arnta reminded the board that VHIMA received 3 Core Service awards last year and suggested board members apply again this year. The deadline is March 31st.</p>	<p>Arnta will send Patty the insurance forms to complete.</p> <p>Patty will ask Linda to apply for the Legislative award and Lisa to apply for the Newsletter. Gloria agreed to apply for the Coding Roundtable.</p>

<p>Treasurer's Report</p>	<p>Patty reported that the IRS has cleared VHIMA of owing any taxes from 3/07-2/08. Still in question is time period 3/05 -2/07.</p> <p>Financial Balances; Checking – 35,449.03 Money Market – 16,927.47 Savings – 28,968.29</p>	
<p>VHIMA Annual Convention 4/13-4/14/10</p>	<p>The convention program was reviewed by the board. There was discussion regarding the cost of the program. Patty recommended charging \$175 to attend both days of the convention and \$100 to attend one day only. Seven CEU's are being offered each day. The registration fee was approved by the board. Christina suggested talking with Membership and Newsletter Chairpersons about advertising the program. Washington D.C. members will be included in the meeting notification. Hampton Inn has a block of rooms available for \$84 a night. Cindy will post the meeting information on the website. The vendor information has already been posted to the website. Registration forms will be posted once the link to PayPal is established. The meeting room has a capacity of 184 with a classroom style set up.</p>	
<p>Website</p>	<p>Cindy Phelps provided the board with a list of updates planned for the website. The board suggested placing education presentations on the CoP, add a coding tab, and add VHIMA Facebook and Skype as a link board members could use for video conferencing board meetings. The committee for the website will look into these suggestions. The old website will continue to be updated until the new site is ready.</p>	
<p>Committee Reports</p>	<ol style="list-style-type: none"> 1. Delegate Report – A coding roundtable meeting is being held in South Carolina 4/22/-4/23/10. Some states have combined their roundtable meetings to increase attendance. A new CoP for the coding roundtable will be coming out soon. Best practice standards met 2/9/10. They are working on a new Data Integrity Tool Kit. Higher Education met on 2/17/10 they are working on an overview of the workforce assessment, changes in job types and possibly requiring coders have a yet to be determined number of CE's by 2011 in ICD-10 for recertification. 	

Committee Reports

AHIMA is moving forward on apportionment of the House of Delegates. If approved Virginia would be allowed 3 delegates. Virginia currently has 5 delegate representatives.

2. CEC – Marion will train CEC’s in April. She will lead a PHR session, open to the public, Thursday morning of the state convention.
3. Scholarship –Kristen reported no applications have been received.
4. Coding Roundtable – Gloria gave a summary of the January coding roundtable in Fredericksburg. There were 40 people in attendance. Denials Management was suggested as a topic for a roundtable meeting. The next roundtable is scheduled for a half day (10:00-3:00) on 3/26/10 in Marion, VA. The focus is on Mental Health and Long Term Care. ICD-10 and HIA will be topics at the state convention on the 15th. May 7, 2010 a meeting is scheduled in Roanoke from 9:00 to 1:00 discussing ICD-10. Southside Regional will be hosting a roundtable meeting. The agenda has not been set for that meeting. Gloria is working on a CCS prep chat on the first Friday of each month on the CoP, participation would count as 1 CEU.
5. VHIMA CoP – Gloria received an e-mail asking to update the site. Many CoP’s have been closed.
6. Legislative – Patty reported that Hill Day was a success. Linda is working on ideas to improve next year’s agenda.
7. Membership – no report
8. Newsletter – Deadline for articles is March 5, 2010.

Committee Reports Cont'd	<p>9. Nominating – Ballot is set. Only one candidate has volunteered to run for President-Elect. The by-laws will be checked for rules on filling the ballot. Electronic voting will be used again this year.</p> <p>10. Local Associations – THIMA has a membership meeting scheduled for March 17, 2010. Five CE's will be offered. July's meeting will be at Riverside Regional and November's meeting is scheduled to be held at the Point Plaza. THIMA will be selling Polo shirts from Lands End with their logo.</p>	
Adjournment	Meeting adjourned at 11:33	
Next Meeting	Friday, March 19, 2010, by conference call at 10:00 am.	

Submitted: Christina Upton, RHIT
Secretary

Approved: VHIMA Board 3/19/2010