

**VHIMA Board Meeting  
Conference Call  
January 16, 2009**



<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
<b>Members in Attendance</b>	Kim Galloway, Arnita Perry, Amy Shay, Patty Campola, Christina Upton, Lisa Smith, Evelyn Bickley, Marion Swaim; Linda Vernon; Shelia Gunn, MaryBeth Dunlap	
<b>Call to Order</b>	Meeting called to order by Arnita at 10:05 am.	
<b>Review of Minutes</b>	November 19, 2008 Board Minutes Reviewed	Minutes approved.
<b>President's Report</b>	<p>Arnita said thank-you to all of the VHIMA volunteers and all of their hard work. It is appreciated.</p> <p>Blue Ridge Internetworks has been hosting the VHIMA website for free. They will start charging \$9.95 per month for this service.</p> <p>AHIMA Course share project information was disseminated as an FYI.</p> <p>Arnita discussed Triumph Awards. She asked the board for nominations. We would like to nominate a VHIMA Member. The deadline is June 1<sup>st</sup>.</p> <p>Amy sent out a CSA Delegate Calendar which is a great resource for the board.</p> <p>Arnita, Patty, and Amy will participate in the Environmental Scanning Webinar on February 4th. They will disseminate information to membership after they participate.</p> <p>Winter Team Talks are March 23<sup>rd</sup> &amp; 24<sup>th</sup> in Washington, DC. Patty and Linda will attend.</p>	<p>Board approved motion to pay \$9.95 per month for web hosting services.</p> <p>Committee will think about nominations and will discuss at future meetings.</p> <p>Patty and Linda will attend DC Team Talks. Arnita will check with Gloria on her availability.</p>
<b>President-Elect's Report</b>	No report	
<b>Treasurer's Report</b>	<p>Patty reported for Evelyn the following bank balances:</p> <p>Checking:           \$37, 715.15  Money Market:   \$16, 913.58  Savings:             \$28, 968.29</p>	

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<b>Nominating Committee / Electronic Voting</b>	Kim reports she has two members interested in running for office, plus herself. All positions are available other than Past-President, Treasurer, and 2 <sup>nd</sup> Year Delegate. Arnita requested to have two names for each position on the slate.	Kim to prepare nominating slate and initiate electronic voting.
<b>State Hill Day Planning</b>	Patty reports bags donated from Healthport with our logo on them, along with pens, pads, and lanyards will be given to Hill Day registrants. Volunteers will meet at Linda's House to assemble mugs and packets on Jan. 24 <sup>th</sup> . We have approximately 45 registrants. Parking is at a premium and parking passes will be mailed. Christina suggested we send an email giving registrants a reminder, before the email informational email was sent. Marion asked what advocacy issues the registrants will be discussing. Patty replied workforce, ICD-10, and RACS. It will be modeled after the AHIMA Hill Day. Marion explained that a draft of the Stark Bill contains privacy issues.	Amy to send registrants email containing a tentative agenda, parking concerns, and a RSVP request on 1/16/09.
<b>Convention Programming</b>	<p>Arnita, Amy, and Loren met on 1/9 to discuss convention programming. April 22<sup>nd</sup> will be general day. Dr. Odom-Wesley, EPIC electronic record panel, AHIMA update, and Dr. John Ruffin are being considered.</p> <p>April 23<sup>rd</sup> will be the Coding Day. Dr. John Hung, Paula Hawthorn, an Orthopedist, and ICD-10 are being considered.</p> <p>Loren asked if we need concurrent programming for the second day. Board decided it would not be needed.</p>	Programming Committee will meet to finalize program.
<b>Convention Arrangements</b>	No report.	
<b>Convention Exhibitors</b>	No report.	
<b>Convention Registration</b>	No report.	
<b>Silent Auction</b>	Lisa needs a Silent Auction Form. Linda said she did not have one and that Lisa needs to create one.	Lisa to create form and start soliciting for donations.

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<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. Delegate – No report.</li> <li>2. CEC – Amy created CEC Flyer to recruit CECs. Amy will send out email blast outlining program dates and requirements. Marion to have meeting with current CECs this month and report back to the board at the next meeting.</li> <li>3. Scholarship – No applications have been received.</li> <li>4. Coding Roundtable – A Coding Roundtable is scheduled for February 19th at Augusta Medical in Fishersville, VA. Suzanne Drake will be in charge of this roundtable.</li> <li>5. Membership – Shelia reported the following membership numbers: 748 active, 28, graduates, 4 honors, 14 senior members, and 94 students. Arnita asked Shelia to make sure students get invited to the convention.</li> <li>6. Newsletter – The next newsletter will be sent out the first week of March. Articles need to be submitted to Lisa by February 28<sup>th</sup>.</li> <li>7. Local Associations – THIMA President, MaryBeth Dunlap reported THIMA will have an Education Meeting at the Sentara Education Center on March 27, 2009. The agenda will include a vascular surgeon, dietician, and a Hill Day experience review. THIMA will also have an education meeting on July 15th at Riverside Regional Medical Center Conference Room D and E. THIMA Annual Meeting will be held November 6<sup>th</sup> with details to be announced.</li> </ol>	Amy to send out email blast.
<b>Other Business</b>	Patty stated she needs to secure a venue for the next Annual Meeting. She suggested Fredericksburg and Kim suggested Williamsburg.	Patty will research Fredericksburg and Williamsburg for possible sites and report back to the board.
<b>Adjournment</b>	Meeting adjourned at 11:35 am.	
<b>Next Meeting</b>	February 20, 2009; Conference Call at 10:00 am.	

Submitted: Amy Shay, RHIT

Approved: VHIMA Board, 2/20/09