

VHIMA Board Meeting
Conference Call
June 20, 2008

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Members in Attendance	Karen Phipps, Amy Shay, Loren Wolf, Teri Jones, Arnita Perry, Marion Swain, Patty Campola, Juanita Davis, Lisa Smith, Linda Vernon, Shelia Gunn, Allison Viola	
Call to Order	Meeting called to order by Karen at 10:04am	
Review of April and May Minutes 2008	<p>Correction: April – Silent Auction – “Karen will look into the deadlines for the Silent Auction”</p> <p>May - Regional Associations – “Member request follow up by VHIMA Board to address concern related to a regional association” “Karen will follow-up with regional association’s board to discuss any concerns or issues”</p>	<p>- April minutes approved w/correction</p> <p>- May minutes approved w/correction</p>
President’s Report	<p>Audit Books for past year</p> <p>CSA Survey and affiliation agreement</p> <p>AHIMA Silent Auction</p> <p>THIMA – requesting speaker on Hill Day at their November 7, 2008 and speaker to review October 2008 Annual Convention</p>	<p>- Karen will meet w/Evelyn and Patty to conduct audit.</p> <p>-</p> <p>- Karen will check w/artist of stain glass piece and Vera Bradley bag as silent auction item.</p> <p>- Allison volunteered to be speaker - Linda volunteered to be speaker - Arnita volunteered to be speaker</p>
Treasurer’s Report	Evelyn	
Review 2008 Convention Report	Amy – provided power point presentation – see attached	
2009 Convention Planning	Loren – Charlottesville – Double Tree Hotel Reviewed revised 2009 contracts – see attached Karen and Loren completed on site tour about a month ago and were pleased with the results.	<p>- Board is in agreement to hold 2009 VHIMA Annual Conference at the Double Tree Hotel in Charlottesville.</p> <p>- Contact will be signed by end of this weekend.</p>
Newsletter	Lisa Smith is the current Newsletter Editor Articles due by Monday, June 23, 2008 Lisa plans on finishing up Newsletter and post on website by Wednesday, June 25 2008	- Patty/Linda will forward article regarding Hill Day

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State Hill Day Planning	Linda/Patty – May 30, 2008 met w/Cindy Hunter review agenda for the Hill Day: Start at the MCV Alumni House Parking is covered Meet w/Senator and assemblymen from 2:30pm to 4:30pm End at the MCV Alumni House for debriefing after 4:30pm	
Strategic Planning	Arnita ✓ Date: Friday, August 1, 2008; 10 am – 4 pm ✓ 8260 Atlee Road, Mechanicsville	- Amy will send out invites
Committee Reports	1.Delegate Report – Gloria/Kathy 2.CEC – Marion - workshop to provide training and provide goals for the upcoming year. Each state is encouraged to send a member 3.Scholarship – Kristin 4.Coding Roundtable – Gloria/Paula 5.Membership- Shelia – forward listing of members to Patty. Current count of members of VHIMA: Active – 705 Honary – 5 Graduates - 50 Senior - 12 6.Local Associations – Local Presidents Juanita – THIMA - nominating committee formation Request speaker for Hill Day	- Board would like to send a member either Marion or Amy or member of CEC team. - Not present - Not present - Shelia and Amy will review total numbers of members for verification
Additional Discussion	Linda informed board regarding meeting for Commonwealth of Virginia Innovated Technology Symposium (CVITS)	Sheila to registered to obtain early bird government discount
Adjournment	Meeting adjourned at 11:22am	

Submitted: Teri Jones, RHIT, CCS, CCSP
 Secretary

Approved: Karen Phipps, RHIA
 VHIMA President