

VHIMA Board Meeting
Conference Call
May 16, 2008

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Members in Attendance	Karen Phipps, Sheila Gunn, Amy Shay, Loren Wolf, Teri Jones, Arnita Perry, Linda Vernon, Patty Campola	
Call to Order	Meeting called to order by Karen at 10:01am	
Treasurer's Report	Evelyn	Update will be provided at June meeting.
2008 Convention Report	Loren received 7 surveys from vendors – number 1 complaint – name badges. Amy- 2 members requesting refund for convention fees as they did not attend due to illness.	- Board members to review and come up with ideas to involve vendors and members such as scavenger hunt etc. - Refund \$269 minus food/beverage charges (\$35/day). - Will review 2008 convention details during June board meeting
2009 Convention Planning	Karen and Loren will be meeting at Doubletree in Charlottesville on 5/23/08 to review facilities and sign contract.	
State Hill Day Planning	Linda – looking at dates for a site visit to help with planning. Linda will be meeting with a legislative aide. Allison is beginning to formulate program.	- Amy will send out a “Hill Day” email blast to membership. - Utilizing vendor support for: an item/gift to members to take away after hill day, food/beverages for hill day - Linda to contact HIA
Newsletter	Patty Next deadline: June 7, 2008 Topics: <ul style="list-style-type: none"> ✓ Winter Team Talks/Hill Day ✓ Annual Convention ✓ Scholarship Winner ✓ Newly elected Board 	- Patty will draft an article for Winter Team Talks/Hill Day for Arnita and Karen's review - Karen for article on Arnita as Distinguished member of the year. - Amy to forward pictures from convention to Patty for newsletter.

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Silent Auction for AHIMA Convention October 2008	Last year \$210 for Vera Bradley Bag.	Board will research and come up with a final decision for items to donate
Strategic Planning	AHIMA July 18, 19, and 20 th , 2008 VHIMA usually on a Friday – Arnita is available August 1, 2008. Linda offered her summer home for site of the strategic planning meeting.	Arnita will check on August 1 and confirm with board at next meeting.
Local Region Issue	Received notification of concerns regarding local regional association	Karen will follow-up with local regional association to discuss any member concerns or issues.
Committee Reports	<ol style="list-style-type: none"> 1. Delegate Report – Gloria/Kathy 2. CEC – Marion 3. Coding Roundtable – Gloria/Paula 4. Membership- Shelia 5. Local Associations – Local Presidents HOD Activities	Not present Not present Not present No new information/update Not present
Adjournment	Meeting adjourned at 11:25am	
Next Meeting	June 20, 2008	

Submitted: Teri Jones, RHIT, CCS, CCSP
 Secretary

Approved: Karen Phipps, RHIA
 VHIMA President