



**VHIMA Board Meeting**  
October 19, 2007

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
<b>Members in attendance</b>	Karen Phipps, Cindy Phelps, Teri Jones, Linda Vernon, Kathy Byrd, Kristin Williamson, Arnita Perry, Gloria Litton, Paula Hathorn, Evelyn Bickley, Patty Campola, Amy Shay	
<b>Call to Order</b>	Meeting called to order by Karen at 10:05am	
<b>Review/Approval of Minutes September 2007 Board Meeting</b>	Karen requested that September 2007 minutes approval for next board meeting.	September 2007 Minutes approved by board.
<b>Treasurer's Report</b>	Evelyn – need expenses for AHIMA Convention - check from coding roundtable w/Non-sufficient Funds – Evelyn will continue to work with owner of check to obtain funds.	

**2008 Convention Report**

Amy and Arnita met at the Embassy Suites for site visit.  
 - convention center next door with covered walkway between the hotel and convention center.  
 Specifics:  
 - Provide another vendor reception sponsored by VHIMA?

**-Program Schedule: Wednesday**  
 -registration 7:00am to 8:15  
 -President welcome 8:15 – 8:30  
 -Vendor exhibit hall –  
 - 10:30 to 11:30am  
 - 3:00 to 3:30pm  
 -Lunch sit down @ 12:30-1:45pm

**- Speakers**  
 - Joint Commission

- Legal Issues (HIPAA Amendment, E-HR, Rules of Evidence as they apply to E-HR)  
 Privacy and/or security  
 Dr. Charles Frasier – E-HIM

Keynote Speaker -

Thursday – 2 tracks  
 Coder track (include career development) and HIM track  
 Coder Track - Thursday – 4 educational slot

1. POA – panel discussion
2. MS-DRG (VHQC-Thelma Baker, volunteered)
3. & 4. Clinical Topics....
5. Clinical Documentation Improvement –(both Tracks)

President sponsored vendor reception  
 - exhibitor hall  
 - 5:30 to 6:30pm on Wednesday (1<sup>st</sup> day of convention)  
 -will not exceed \$1000.00

-10:30 to 11:00am  
 - 3:00 to 3:30pm  
 -Box lunch in separate room from 12:00 to 1:15pm

-Bill as Core Measures/National Patient Safety Goals/IM Standards

-Topic Physician’s Perspective of E-HIM

- Leadership focus

- Gloria and Paula will be moderator for 1 hour.  
 - Amy will contact Thelma Baker

- Gloria will check for speakers and specific topics

Teri will forward Navigant info to Amy

	<p>HIM Track</p> <ol style="list-style-type: none"> <li>1. Clinical Documentation Improvement</li> <li>2. Defining the legal E-HIM</li> <li>3. Retention thru Recognition Program</li> </ol> <p><b>Themes....</b>          Together Towards Tomorrow          Taking Care of Change          The Future Is Today</p>	<p>- AHIMA speaker          - Evelyn will check on speaker (2hours)</p> <p>Mail out packets by Feb. 1, 2008.</p> <p>Board approved "Together Towards Tomorrow" as conference theme for 2008</p>
<p><b>State Hill Day Planning</b></p>	<p>Via Paula "Loren contacted Mass.-they will send a "to do list" and Loren will forward to Board."</p> <p>Cindy, Allison and Linda met to discuss Hill Day Planning</p> <ul style="list-style-type: none"> <li>- Need a committee</li> <li>- Preparing for 2009 State Hill Day</li> <li>- Florida will be forwarding spreadsheet regarding planning.</li> </ul>	
<p><b>Newsletter</b></p>	<p>Newsletter will be out next week.</p>	<p>- Linda will forward pictures to Patty.          - AHIMA will forward pictures of delegates</p>

<b>Committee Reports</b>	<p>Delegates – nothing new to report          Marion (via Karen) – nothing new with CEC              Awaiting new material              Planning a meeting in November</p> <p>Coder Roundtable – planning meeting on November 19, 2007 @ 1:00pm</p> <p>Membership          Scholarship – back up deadline to March 15, 2008              Add to policy/guidelines “the board to review the applications for scholarship”</p> <p>Local Presidents – nothing new to report</p> <p>Nominations Committee</p>	<p>- Kristin to mail out info to Leslie          - Kristin will review wording of policy for scholarship</p> <p>Linda will get with Shelia regarding contact info with members who have agreed to be on the committee.</p>
<b>Adjournment</b>	Meeting adjourned at 11:52am	
<b>Next Meeting</b>	Windsor Park,	November 16 <sup>th</sup> Richmond, VA

Submitted: Teri Jones, RHIT, CCS, CCSP  
 Secretary

Approved: Karen Phipps, RHIA  
 VHIMA President