

**VHIMA Board Meeting**  
**Conference Call**  
**September 18, 2009**

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
<b>Members in Attendance</b>	Patty Campola, Arnita Perry, Christina Upton, Marion Swaim, Linda Vernon, Kim Galloway, Cindy Phelps, Shelia Gunn, Kristen Williamson, Cindy Hunter and Evelyn Bickley	
<b>Call to Order</b>	Meeting called to order by Patty Campola at 10:05 am. Patty thanked Marion for the conference line.	
<b>Review of Minutes</b>	August Strategic Planning Minutes are not ready for review.	
<b>President and President-Elect Report</b>	<p><u>AHIMA Convention</u> -Patty informed the board that AHIMA is considering an apportionment proposal for the number of delegates allowed by each state. This proposal would reduce the current number of delegates for Virginia from 5 to 3. Other states have their own proposals that we may want to support. The board was encouraged to go to the CoP to read the rationale for the proposal and see responses by other AHIMA members.</p> <p>Marion is receiving her award at the convention on Monday morning. She has asked AHIMA if she could invite Arnita and Patty as a guest to the award ceremony. Kim wants to get as many pictures as possible during the convention. Kim is also getting matching shirts for the delegates and Marion.</p> <p><u>SWHIMA</u> is having their 50<sup>th</sup> Annual Meeting on November 6<sup>th</sup>. Lois McFarland the Director contacted Patty asking for a VHIMA donation for this special occasion. The board agreed to donate a \$50 visa gift card to be used as a door prize.</p> <p>Kim had no report at this time for House of Delegates or Environmental Scanning.</p>	Patty will forward Wyoming's apportionment proposal to the board. Delegates will meet prior to attending the convention October 3 <sup>rd</sup> .
<b>Past President Report</b>	Arnita is preparing for the convention. She is also waiting on a firm estimate for the cost of insurance from ASAE.	

<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. Delegate Report – No report.</li> <li>2. CEC – Marion reported that AHIMA has new ways to order materials, there will be a CEC meeting scheduled during the national convention, a new spreadsheet was developed and the CEC website was revamped.</li> <li>3. Scholarship – Patty stated that AHIMA receives a lot of scholarship requests. Kristen should contact Lorraine Smalley with AHIMA to request names of those requesting scholarships from Virginia.</li> <li>4. Coding Roundtable – Gloria submitted a report to Patty. Gloria would like to have 4 or preferably 6 roundtables this year. She wants to establish a 6 member committee with members from each region of the state. She would also like to update Virginia’s CoP website’s coding section and have a grand unveiling in October.</li> <li>5. Legislative – Hill Day Committee will meet next Tuesday, 9/22 at 9:00 am via conference call. Hill Day is currently scheduled for Thursday, 1/28/10.</li> <li>6. Membership – Shelia suggested a word search for current HIM topics and a “Do You Know” spot for the newsletter. She will send the board an example of the word search.</li> <li>7. Newsletter – Patty will check with Lisa and e-mail the deadline for submitting articles.</li> <li>8. Local Associations – MaryBeth Dunlap with THIMA and Lois McFarland will both be conducting their Annual Meetings on November 6, 2009.</li> </ol>	
<b>Treasurer’s Report</b>	No report.	
<b>VHIMA Annual Convention</b>	Lisa drafted a letter to invite some high profile quest speakers to the convention. The board approved the draft as written.	

<b>Website</b>	Cindy Phelps is revising the Distinguished Members list on the website. She has a committee that is looking at other state websites. They plan to meet soon to decide on how to revamp VHIMA's website.	
<b>Other Business</b>	Arnita suggested a Webinar formatted as coding jeopardy for one of our coding roundtables. She will get more information for the board.	
<b>Adjournment</b>	Meeting adjourned at 10:50 am	
<b>Next Meeting</b>	Friday, November 20, 2009 at Southside Regional Medical Center in Petersburg at 10am.	

Submitted: Christina Upton, RHIT  
Secretary

Approved: